


**ADDENDUM 001**  
**Request For Proposal**  
**Financial Advisor Service**  
**RFP 6-110817FR**

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposals remains unchanged by this Addendum. Accordingly, **the attached “Question and Answer Addendum” is believed to be of general interest to all potential Offerors.** All other terms and conditions remain unchanged and in full force.

<b>OFFEROR'S FIRM NAME:</b>  _____  _____  Name and Title of Signer (Print or type)	<b>Name and Title of Department Authority:</b>  Frankie J. Ryan, MPA, CPPO, CPPB Senior Procurement Agent Procurement and Inventory Management General Services Missouri Department of Transportation
_____  (Signature of person authorized to sign)	  (Authorizing Signature)
Date Signed:	Date Issued: August 8, 2011

## QUESTION AND ANSWER ADDENDUM

### **Question**

Can we include additional information in an appendix that does not count towards the page limit (transaction experience detail, insurance certificates, required forms, etc.)? Do divider pages apply to the page limit?

### **Answer** (3 parts)

- A. If your appendix is a separate page from your cover page, it will count as part of the 20 page limit. If you include the appendix as part of your cover page (place the information on the same page, either the front or the back of the page), it will not count as being one of the 20 pages.
- B. All supporting documentation referenced in the appendix does not count as part of the 20 pages. However, please limit such information to that which supports and documents the services your are proposing to offer MoDOT in response to this RFP.
- C. Divider pages do not apply to the page limit. However, please limit your use of such items as divider pages, plastic sheet covers, plastic binders, spiral binders, 3-ring binders, etc. These are generally pulled out of the proposals when the documents are archived. Use of such items is not necessary in order to submit your proposal. Binder clips are recommended for packaging your proposals.

~ End Addendum 001 ~